

RETIREE BENEFIT TRUST OF ST. MARYS COUNTY
BOARD OF TRUSTEES MEETING MINUTES
FEBRUARY 3, 2017

Members Present: Dr. Rebecca Bridgett, County Administrator
Catherine Pratson, Director, Human Resources
Mary Ann Murray, Community Representative
Jeannett Cudmore, Chief Financial Officer

Others Present: Patty Stiegman, Plan Administrator
Joe Chadwick, Ed Boyer, Asset Strategy Consultants

CALL TO ORDER

The meeting was called to order at approximately 9:30 a.m.

ACCEPTANCE OF AGENDA

The Agenda was unanimously accepted.

APPROVAL OF MINUTES

Jeannett Cudmore made a motion, seconded by Mary Ann Murray, to approve the minutes from the December 16, 2016 meeting. Motion Carried.

ASSET STRATEGY OVERVIEW

- Brief overview of the market, using materials provided by Asset Strategy Consultants
 - Quarter Ending December 31, 2016 – Market Value \$65,041,839, net investment change of \$3,183,962.
 - Our current allocation is within our policy range in each category, except Small/Mid Cap Broad.
 - Brown has been in our Portfolio for four years and we hired them because they out-performed the index. Have since fallen off. Recommendation to wait one more quarter before taking action.
 - Thornburg International Growth Fund under performing and a member of the management team is stepping down. Recommendation is to sell. See Motion #1.
 - Discussion on U.S. Gov't Properties (DEA) – Prior meeting action was taken to authorize sale. \$1.1 million in cash. Currently closing on ValStone Opportunity Fund VI.
 - Distributed materials on Accolade Partners, BlackRock Alternative Solutions. May need to schedule conference call if action is recommended prior to the next scheduled meeting. Accolade is time sensitive, GOLUB 11 is also an option.
 - Recommendation was made to equalize Oppenheimer and Vanguard. See Motion #2
 - Would like to review and build parameters around hedge funds. Recommends a single manager, not to exceed 5%.

NEW BUSINESS

- Analysis of SORP members full vesting in Health Benefits at 20-years.
 - Request from Commissioner O'Connor as to the financial impact of changing the full vesting in the Health Plan from 25-years to 20-years for members of SORP.
 - Recommendation was made for Catherine to request an estimate from Bolton Partners to perform the analysis. A decision to recommend an analysis or not, will be made when Commissioner Hewitt can participate.

MOTION #1:

Mary Ann Murray made a motion, seconded by Jeannett Cudmore: I move to sell Thornburg International and place in an index fund with Schwab, with flexibility to go to another index fund at 20-25 points. Motion Carried.

MOTION #2

Jeannett Cudmore made a motion, seconded by Mary Ann Murray: I move that we combine or equalize Oppenheimer and Vanguard. Motion Carried.

PLAN ADMINISTRATOR REPORT

MOTION #3

Jeannett Cudmore made a motion to accept the Plan Administrator report, seconded by Mary Ann Murray. Motion Carried.

ADJOURN

Meeting adjourned at 10:40am.

Respectfully submitted,



Patricia Stiegman,
Plan Administrator

APPROVED



Dr. Rebecca Bridgett,
Chair